

Clerk: Christine Adams

15 June 2017

Dear Members of Duddon Parish Council,

You are hereby summoned to attend the Meeting of Duddon Parish Council to be held in the Victory Hall Rankin Room, Broughton in Furness on Thursday 22 June 2017 at **19.30pm**

Agenda

1. Apologies

To receive apologies for absence.

2. Requests for Dispensations

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

4. To consider if there are any items on the agenda from which the press and public should be excluded.

5. Minutes

To authorise the chair to sign the minutes of the AGM meeting of the Council held on 25 May 2017

6. Cllr Vacancy

- a) To give consideration to applications to fill the casual vacancy.
- b) New Cllr to sign Declaration of Acceptance of Office.

7. Public Participation

- a) Local Police Report
- b) County Cllrs report
- c) Community Led Plan Update
- d) Residents are invited to give their views on items on this agenda or raise issues for future agendas. Please note that public participation is limited to a total of 15mins at the Chairs discretion.

8. Victory Hall

Cllr Knowles to give an update on Victory Hall matters.

9. Donkey Rocks

- a) To Consider opening an account with Travis Perkin.
- b) To consider the purchase of 3 more bags of quarry slate in order to complete the footpath at Donkey Rocks.(approximately £144 plus VAT)

10 Public Toilets

To consider the quotes for the garden work outside just in front of the toilets.

11. Verge Maintenance

To give consideration to the Parish Council to undertake verge maintenance within all or part of our Parish as per the guidance from Cumbria County Council.

12. Planning

SL/2017/0458 – Land opposite Inglewood Tce, Foxfield Broughton-in-Furness

Erection of a Bungalow

7/2017/5356 – Ulpha Water Treatment Works, Duddon Valley, Cumbria, LA20 6DZ

Construction of a cabin containing office and Welfare facilities for existinf personal staff
Info only

7/2017/5365 – Knott Wood, Back Lane, Broughton in Furness LA20 5DE

Access over verge and access gate.

13. Financial Matters

To authorise payment of accounts (schedule attached).

14. Auto Enrolment

To note that the clerk has completed the Declaration of Compliance with the Pension Regulator.

15. Correspondence

To note items of correspondence received since the last meeting.

16. Councillors Reports

Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

17. District Cllr's Report

18. Date of Next Meeting

To note that the next council meeting will be on 27 July 2017.

Signed:

Christine Adams

Parish Clerk
Duddon Parish Council



Mrs C. Adams
Clerk to Duddon Parish Council
Browfoot Cottage
Grizebeck
KIRKBY-IN-FURNESS
Cumbria
LA17 7XH

South Lakeland District Council
South Lakeland House
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Our Ref: HAM

Your Ref:

Date:

21 March 2017

Dear Mrs Adams

Duddon (Broughton West Ward) Parish Council - Casual Vacancy

As no requests have been received within the statutory 14 day period for the above vacancy to be filled by election, it should now be filled by the Parish Council by co-option.

Please remember that your new councillor is required to sign a Declaration of Acceptance of Office within two months of co-option, which you then keep (copy enclosed).

The Declaration contains an undertaking to observe the Code of Conduct and, in accordance with that Code, your new councillor is required to complete a Registration of Financial and Other Interests form which must be returned to this office within 28 days of the date of co-option (copy enclosed).

Please ensure your new councillor is given a copy of your current Code of Conduct.

Yours sincerely

A handwritten signature in black ink, appearing to read "Hazel Major".

Hazel Major
Electoral Services Officer
Email: elections@southlakeland.gov.uk

Encs.

VERGE CUTTING GUIDANCE FOR PARISH COUNCILS

1. Parishes can undertake or arrange verge maintenance operations within all or part of their area, using appropriately trained, competent and insured contractors approved by Cumbria County Council (the Council) and in accordance with the environmental cutting regime which was developed in 1994 with English Nature (now Natural England), Cumbria Wildlife Trust, Lake District National Park Authority and Plantlife.
2. Where parish councils wish to undertake or arrange verge maintenance within all or part of their area, Cumbria County Council agree to contribute towards the parish council costs the cost that Cumbria County Council would have incurred had Cumbria County Council's contractors undertaken the works. This contribution would apply for 1 year only.
3. Whilst contractors working for Cumbria County Council only undertake 1 cut within the time windows permitted for each cut, parish councils may, if they wish, undertake more cuts within the same time window but may not undertake verge maintenance outside the particular window. These windows of operation will be forwarded to any parish council that wishes to consider this activity.
4. Parish councils wishing to undertake or arrange verge maintenance within all or part of their area must adhere to the environmental cutting regime and the full works specification issued with the contract. Whilst it is recognised that the parish council would be the employer of the contractor, Cumbria County Council would still need to have oversight of the cutting schedules proposed and verify that the works had been undertaken to the required standard.
5. Arrangements between the Council and the Parish Council are to be reviewed yearly.
6. The Council of a parish or community may, with the consent of the highway authority for a highway maintainable at the public expense in the parish or community, exercise with respect to that highway any of the powers conferred by sub-sections 96(1) and (2), on the highway authority namely it may: - (i) plant trees and shrubs and lay out grass verges, and may erect and maintain guards or fences or otherwise do anything expedient for the maintenance or protection of trees, shrubs and grass verges planted or laid out, whether or not by them, in such a highway; and (ii) alter or remove any grass verge laid out, whether or not by them, in a highway maintainable at the public expense, and any guard, fence or other thing provided, whether or not by them, for the maintenance of protection of any tree, shrub or verge in such a highway.

If damage is caused to the property of any person by anything done in exercise of the powers conferred by Section 96 of the Highways Act 1980, that person is entitled to recover compensation for it from the authority or parish or community council by whom the powers were exercised. However, a person is not entitled to compensation if his negligence caused the damage; and if his negligence contributed to the damage the compensation shall be reduced accordingly.

Any two or more highway authorities on whom powers are conferred by Section 96 of the Highways Act 1980 may by agreement exercise those powers jointly, and the agreement may provide for the apportionment of any expenses incurred under it.

Schedule of Payments and Receipts June 2017
Duddon Parish Council

Payee	Net	Vat	Gross
E-on	68.27	3.41	71.68
HMRC			51.80
C Adams			225.00
Healthmatic	321.66	64.33	385.99
Hawthwaite Garden Services			460.00
Water Plus			105.35
Thomas Butler & Son	754.00	112.00	866.00
Elegant Products Ltd	1191.67	238.33	1430.00
Hawthwaite Garden Services			500.00
	<u>2335.60</u>	<u>418.07</u>	<u>4095.82</u>

Receipts

CGP	4,000.00
Land Rent	5.00
	<u>£4,005.00</u>

Correspondence June 2017

	Date	Sender	Subject
120	24/05/17	CALC	NALC - CEO Bulletin
121	31/05/17	CALC	Friends of the lake district manifesto
122	31/05/17	Seafarers	Merchant Navy Day
123	7/6/2017	Thomas Butler & Son x 2	Land Registry
124	06/06/17	ICO	Renewal Confirmation
125	07/06/17	CALC	LDNPA Election Result
126	07/06/17	CCC	Road Closure
127	07/06/17	National Grid	Survey
128	08/06/17	National Grid	Update
129	09/06/17	CALC	Flooding meeting
130	13/06/17	CCC	Broughton Scheme & No Sat Nav Signs
131	12/06/17	CALC	Carbon footprint info
132	05/06/17	CALC	Circular
133	15/06/17	SLDC	Infrastructure Delivery Plan
134	15/06/17	ACT	Household Emergency Planning
135	14/06/17	National Grid	NWCC Project